

REGISTRATION FORM

IIRA World Congress 2009
Monday 24 – Thursday 27 August 2009



TAX INVOICE/RECEIPT

ABN: 55 055 668 963

Branch # 011 – IIRA 2009 Congress

For your convenience please register online at www.iceaustralia.com/IIRA2009 Credit card facilities are online or if you wish to register manually complete your details below.

Personal Details

Title: _____ *First Name: _____ *Surname: _____

Position: _____

*Organisation: _____

Address: _____

Suburb: _____ State: _____ Postcode: _____ Country: _____

*Work Phone: _____ Mobile: _____ Fax: _____

*Email: _____

***Required field**

Consent to Use Contact Details

In registering for this conference, relevant details (name/address) will be incorporated into a delegate list for the benefit of all delegates, and also may be made available to parties directly related to the conference including accommodation suppliers and sponsors.

Please tick here if you do not consent for the above information to be passed to a third party or used for a secondary purpose.

Dietary & Special Requirements

Please list any dietary or special requirements

Conference Registration

Registration Fees: *Additional \$20 fee for manual registration included. If you are registering after 5pm Monday 10 August 2009 a \$50 late fee will be applied to the registration fees below.*

Late Member	<input type="checkbox"/>	\$1170.00		
Please list your IIRA, IRSA or AMMA membership number: _____				
Late Non Member	<input type="checkbox"/>	\$1270.00		
Student Registration	<input type="checkbox"/>	\$620.00		
Day Registration (please indicate day of attendance below)	<input type="checkbox"/>	\$620.00		
<input type="checkbox"/> Sunday	<input type="checkbox"/> Monday	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Thursday

Social Functions

Welcome Reception

Date: Monday 24 August 2009

Time: 6:00pm – 8:00pm

The Welcome Reception is included in the full registration fee. Please tick the "No" box if you DO NOT wish to attend, so as to avoid wastage.

- Yes, I would like to attend
 No, I do not wish to attend

Additional Tickets required _____ **@ \$75.00 each (incl. GST)** \$ _____

Congress Dinner

Date: Wednesday 26 August 2009

Time: 7:00pm – 11:00pm

Venue: Parkside Ballroom, Sydney Convention & Exhibition Centre

Tickets to the Congress Dinner are additional to the registration fee. Please indicate how many tickets you require.

Yes, I would like to attend. **Tickets required** _____ **@ \$110.00 each (incl. GST)** \$ _____

Registration Payment Summary

Registration Total	\$ _____
Social Function Tickets	\$ _____
Late Registration Fee (add \$50 if registering after 5pm Monday 10 August 2009)	\$ _____
Grand Total	\$ _____

All prices include GST.

Payment details:

To finalise your booking select one of the following payment options below. Please note that payment is required prior to attending the conference.

Credit Card: Please debit my card with the amount owing on this form

- Visa Mastercard

Cardholders Name: _____

Card Number: _____

Expiry Date: _____

Cardholders Signature: _____

Date: _____

Please note that debits to your credit card will appear on your statement as "International Conferences & Events (ICE) Aust P/L".

All registrations & payment should be forwarded to:

IIRA 2009 Congress
C/- International Conferences & Events (ICE) Aust Pty Ltd
183 Albion Street
Sydney NSW 2010
AUSTRALIA
Fax: +61 2 9368 1500

Accommodation

Accommodation per room per night, breakfast not included (all costs are in Australian Dollars and include GST)

Hotel Ibis Darling Harbour

70 Murray Street, Darling Harbour NSW 2000

Harbour View Twin Room \$199

Harbour View Queen Room \$199

Novotel Sydney on Darling Harbour

100 Murray Street, Darling Harbour NSW 2000

Harbour View Twin Room \$249

Harbour View Queen Room \$249

Mercure Sydney

818 – 820 George Street, Sydney NSW 2000

Standard Queen Room \$165

Date of Arrival:		Date of Departure:		Number of nights:	
Sharing with (name/s) – if applicable:					
Special requests (cot, triple share, smoking etc):					

Credit Card for Accommodation Booking:

Credit Card details must be given as security on the booking (please see accommodation page on the website). Please be aware that some hotels may deduct the first night's accommodation as part of their booking terms and conditions.

Should this not be your own personal credit card, please contact the conference organisers by email IIRA2009@iceaustralia.com to arrange a credit card authority form and an invoice prior to your check in.

- MasterCard Visa

Card Number:		Expiry Date:	
Cardholders Name:		Cardholders Signature:	

Please note: This form is your official invoice/tax receipt

Cancellations and Amendments

Registration cancellations and amendments must be sent in writing either by mail, fax or email to ICE Australia Pty Ltd.

Registration cancellations received up to and including Friday 24 July 2009 will receive a full refund, less AUD \$150.00 administration fee.

Registration cancellations received after Friday 24 July 2009 and up to Monday 10 August 2009 will receive a 50% refund.

No refunds will be given for registration cancellations received after Monday 10 August 2009.

As an alternative to cancellation, your registration may be transferred to another person up to 15 days prior without receiving any extra cost penalty. Transfers made 14 days prior and less will incur an AUD \$20.00 transfer fee.

Accommodation will not be reserved without credit card details. Accommodation cancellations received after **Wednesday 22 July 2009** will be charged by the hotel according to their cancellation conditions.