



E O P H E A
EQUAL OPPORTUNITY PRACTITIONERS IN HIGHER EDUCATION AUSTRALASIA

EOPHEA Conference 2009

Excellence for All: Social Inclusion in Higher Education

Tuesday 1 – Thursday 3 December 2009, Sydney, Australia

Registration Form

TAX INVOICE/RECEIPT ABN: 55 055 668 963

Register online at www.iceaustralia.com/eophea2009 to receive a \$20 discount.

Attendee Contact Details

Family Name:		First name:	Title:
Organisation (Univeristy/ Company):		Position:	
Postal Address:			
Suburb:	State:	Postcode:	Country:
Phone:		Fax:	
Mobile:		Email:	

Consent to Use Contact Details:

Relevant personal details (name, organisation, state etc) will be compiled into a Conference Delegate List and some details (i.e. email address) may be used for a secondary purpose (i.e. to advise you of future events).

Please tick here if **YOU DO NOT** consent to your details being included in this list or being used for a secondary purpose.

Dietary/ Special Requirements:

Please advise any dietary or accessibility requirements (e.g. vegan, hearing impairment) _____

How did you hear about the EOPHEA Conference 2009?

<input type="checkbox"/> Website: (PLEASE SPECIFY WHICH WEBSITE)	<input type="checkbox"/> Word of mouth
<input type="checkbox"/> Direct Email Campaign	<input type="checkbox"/> Newsletter: (PLEASE SPECIFY PUBLICATION)
<input type="checkbox"/> Other: (PLEASE SPECIFY)	

Conference Registration

NB: All registration fees are inclusive of GST and are in Australian Dollars.
The deadline for all registrations is Friday 13 November 2009.
Registrations made after this date will incur a AUD \$50.00 late fee.

- Standard Registration \$715
 Student Registration \$240

Thursday 3 December Evening

Inclusive in each full registration fee. Please indicate your attendance by checking one or both boxes, as appropriate.

- 5.00 – 6.00pm Nibbles and Drinks
 6.00 – 8.00pm Strategic Conversation: Australia and the UK models for widening participation

Social Functions

Welcome Reception

Tuesday 1 December (6.00pm)
NIDA, Anzac Pde, Kensington
1 ticket is included in each registration fee

- Yes, I would like to attend
I require _____ **additional tickets** at \$55 each

Conference Dinner

Wednesday 2 December (7.00pm)
Waters Edge, Pier 1, Hickson Rd, Sydney
Tickets: \$100.00 per person

- Yes, I would like to attend
I require _____ tickets at \$100 each

Registration Payment Summary

Registration	\$
Social Function	\$
Late Registration Fee (add \$50 if registering after 13 November)	\$
GRAND TOTAL	\$

Registration Payment Details

Cheques: Please make cheques payable to 'EOPHEA Conference 2009'

Credit Cards: Please debit my credit card with the amount listed on this form. VISA MasterCard

Card Number: _____ Expiry Date: _____

Cardholders Name: _____ Card Holders Signature: _____



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Accommodation Requirements

Gemini Hotel (65 Belmore Rd, Randwick)

I/we require a	Standard Room - Single Occupancy	for _____ nights @ \$125 per night (room only).
	Standard Room - 1 x Double Bed	for _____ nights @ \$130 per night (room only).
	Standard Room - 2 x Single Beds	for _____ nights @ \$130 per night (room only).

Sharing With: _____

Check-in Date: _____ Check-out Date: _____

Estimated Time of Arrival: _____ Estimated Time of Departure: _____

Special Requests: _____

Crown Plaza Hotel Coogee Beach (242 Arden St, Coogee)

I/we require a	Coogee Ocean View Room - Single/ Double	for _____ nights @ \$230 per night (room only).
	Coogee Ocean View Room - Twin Share	for _____ nights @ \$230 per night (room only).

Sharing With: _____

Check-in Date: _____ Check-out Date: _____

Estimated Time of Arrival: _____ Estimated Time of Departure: _____

Special Requests: _____

Credit Card for Accommodation Booking:

Credit card details must be given as a security on the booking.

MasterCard Visa AMEX

Card Number: _____ Expiry Date: _____

Cardholders Name: _____ Cardholders Signature: _____

Cancellations & Amendments:

Registration and/or accommodation cancellations and amendments must be sent in writing either by mail, fax or email to ICE Australia Pty Ltd.

Registration cancellations received up to 5.00pm Monday 2 November 2009 will receive a full refund, less AUD \$150.00 administration fee. Registration cancellations received after Monday 2 November 2009 and up to Friday 13 November 2009 will receive a 50% refund. No refunds will be given for registration cancellations received after Friday 13 November 2009.

As an alternative to cancellation, your registration may be transferred to another person up to 14 days prior to the conference without penalty. Transfers will incur an AUD \$20.00 transfer fee. Accommodation will not be reserved without credit card details. Accommodation cancellations received after Monday 2 November 2009 will be charged by the hotel according to their cancellation conditions.

All registration forms and payments should be forwarded to:

EOPHEA 2009 Conference

C/- International Conferences & Events (ICE) Aust Pty Ltd
183 Albion St, Surry Hills, NSW AUSTRALIA
Tel: +61 2 9368 1200 Fax: +61 2 9368 1500
Email: eophea2009@iceaustralia.com